



## *Colorado Cycling*

### Race Announcement Check List for Road-Track-Cyclocross

#### General Information

- \* Name of Event
- \* Type of Event
- \* Date of Event
- \* Promoting Club(s)
- \* Held under USAC Permit # \_\_\_\_
- \* Location of Event
- \* Directions to course
- \* Description of course / Map
- \* Rescheduling/Cancellation Procedures

#### Promoter's/Contact Info

- \* Name
- \* Email
- \* Phone
- \* Website Link

#### Rules

- \* USAC Rules Apply
- \* Mention the following if applicable
  - ~ Free Lap
  - ~ Mechanical Support:
    - o Neutral
    - o Wheels In-Wheels Out
  - ~ Feeding
  - ~ Discard Zone
  - ~ Yellow / Center-Line Rule
  - ~ CX Call-ups 10min prior to race
  - ~ State Eligibility Requirements
  - ~ Held Rain or Shine
  - ~ Cancellation Policy

#### Registration Procedures

- \* Pre-Reg
  - ~ *Mail- In:*  
address/postmark or received by date
  - ~ *Electronic:*  
closing date / on-line reg fee
- \* Day of Race
  - ~ Where / Open and Closing times (suggest closing 40 minutes prior to start)
- \* Licensing
  - ~ USAC 1-Day license
  - ~ USAC annual licenses
  - ~ Colorado Cycling annual membership

#### Entry Fees

- \* Must include:
  - ~ USAC Insurance Surcharge  
([see USAC Schedule of Fees](#))
  - ~ 2<sup>nd</sup> race discount
  - ~ LA Surcharge ([see CCO Schedule of Fees](#))

#### Additional Fees

- \* Mandatory
  - ~ 1-Day Colorado Cycling Membership: \$5/day  
(waived for out-of state & 1-day USAC licensee)
- \* Optional
  - ~ Late Fee (flyer must be posted 30 days in advance)
  - ~ Unattached (waived for Cat 5 men / women)
  - ~ Online Fees if applicable

#### Prizes

- \* Cash or Merchandise with approx. value/race group
- \* Number of places per race group
- \* Awards presentation - when / where / mandatory

#### Schedule of Events

- \* Categories (race groups) listed appropriately
- \* Start Times
- \* Distance
- \* Field Size Limitations (if not stated it's 100)
- \* Minimum of 10-15 minutes between races
- \* Identify each CUP Race on your schedule

#### Logos

- \* USAC
- \* Colorado Cycling Logo
- \* CUP Designation (if applicable)

## Standard Language for Flyers

- Held Under USAC Permit # 2022- \_\_\_\_\_ All USAC Rules Apply
- USAC Release waiver must be signed by all racers or parent/legal guardian for anyone 18yrs or younger.
- **USAC or Collegiate license required for all USAC events.**  
USAC annuals can be purchased at [USACycling.org](http://USACycling.org). USAC *Beginner* 1-day (\$10) only available for Cat 5 Men/Women. Can be purchased when pre-registering on BikeReg or onsite.  
USAC 1-Day *Experienced* license: \$25, only available to former USAC members and must be purchased online at USAC. Show receipt to race.  
*(If you are not using BikeReg, change that portion of above statement)*
- **Collegiate License Required in Collegiate Events.**
- **ColoradoCycling.Org (CCO) Membership required for all USAC events.** CCO annual memberships available online at [coloradocycling.org](http://coloradocycling.org). CCO 1-day membership (\$5) available on-site or BikeReg under Merchandise (Does not apply to USAC 1-day, out-of-state licensees and collegiate riders in collegiate events).  
*(If you are not using BikeReg, change that portion of above statement)*
- **Gear Restrictions** apply to all men/women 9-18. See USAC Rule 1I4
- **Bike Restrictions** apply to men/women 14 and under. See USAC Rule 1I5
- **Mechanical Support.....** add what its going to be: ie. Wheels In/Out; Neutral; None etc.)

## Race Schedule

- Making a chart is the best way to handle all the info. Example:

Race Group	Start Time	Length	Prizes	Field Size	Pre Reg Fee	Race Day Fee
Novice Men (cat 5)	8:00	30 min	3 / Medals	75	\$15.00	\$25.00
Men Pro-1-2	8:50	60 min	3 / \$500	100	\$25.00	\$35.00
Men 13-14 / Women 13-14	10:00	20 min	3ea / Merch	75	\$15.00	\$25.00
Men 11-12 / Women 11-12						
Men 9-10 / Women 9-10						
Women Pro 1-2	10:35	45 min	3 / \$500	75	\$25.00	\$35.00
Women 3			3 / Merch			
Women 40+			3 / Merch			

- Colorado Cycling encourages Men P-1-2 as close as possible to the Women P-1-2 events and gender equity in prize lists.
- CUP races require Men P-1-2 and Women P-1-2 a minimum of 3 cash prizes
- Criterium schedules need a minimum of 10 minutes when 1-3 race groups are on the course at one time, 15 minutes if more than 3 on the course at one time.
- A cyclocross race wave should be followed by a 15 minute gap unless the race director and CCO/Chief Referee determine a different gap is more appropriate
- Pre-J events are for Kids under the age of 9, usually 20 min in duration.
- Field Limit Restrictions  
For criteriums and cyclocross events with multiple fields on the course, the field limit is applied to the total number of riders on the course and not based on maximum field sizes for each race group. Usually the maximum is 100 participants total, however, if your criterium or road race groups or combinations of race groups contains Novice (cat 5) riders or is a open category the maximum field size is 75.
- Combination of Categories (Race Groups)  
A slash ( / ) between race groups implies that riders may have a staggered starts, but prize lists and separate results will be generated. Ex: Men 50+ 1-2-3 / Men 60+ / Men 70+
- Suggested combinations for road and cyclocross events can be found in their respective CUP Policy