

ACA Board of Directors Meeting, July 23, 2012
Longmont, Colorado

Board Members present: Clint Bickmore, Chris Case, Peter Ismert, David Newcomer, Eric Perryman, Rachel Scott & Tim Lynch

Board Members absent: Susan Adamkovics, Chad Burns & Lynn Taylor

Staff present: Chris McGee & Yvonne van Gent

Guests: Bill Barr, Former ACA Chair, & Topher Hurley, Rocky Mountain Collegiate Cycling Conference

- I. June 2012 minutes **approved and adopted**
- II. Financial Report – Chris McGee
 - a. See Balance sheet and Profit & Loss statement posted under “Finance Reports” under “Board of Directors” tab on BRAC homepage. (Note – USAC’s recent Center of Excellence Grant for BRAC’s junior development program is not reflected in the reports)
 - b. Financial statements **approved**
- III. Emergency Action Plan (“EAP”) – Chris McGee
 - a. Update of development and review of a plan to guide BRAC when it encounters a death or serious injury at any of its events
 - i. The plan has been reviewed in house as well as by outside counsel.
 - ii. Next review will be by race officials.
 - b. Need to ensure it conflicts with no established USAC guidelines
 - c. Ok to share drafts of the document with Tofer Hurley, representative of RMCCC
- IV. Retention of Release Forms – Chris McGee
 - a. Problem: Yvonne and BRAC have many boxes of racer release of liability forms. Some forms date back almost 40 years. We are running out of storage space.
 - b. Yvonne not only has release of liability forms, but also much archival material. Would the archival material be of interest to any institution, such as a bicycling museum? Chris & Yvonne will make inquiries.
 - c. Discussion (as related to racer release of liability forms, and not archival materials): our legal counsel advises that the relevant statute of limitations for tort actions in Colorado is 2 years.
 - d. **Motion:** to allow destruction/disposal of release of liability forms more than 3 years old, **approved & adopted**
- V. Insurance Coverage – Chris McGee

- a. See minutes for May 2012 BRAC Board Meeting for background to this issue. In short, there was a concern that USAC's insurance policy may not cover damages arising out of incidents at USAC events related to motor vehicles driven by race officials.
- b. Update – since June 2012 BRAC has been paying for supplemental insurance for race officials in/on motor vehicles.
- c. In 2013 this insurance endorsement will be the responsibility of the race directors.

VI. Cyclocross Policy – Yvonne van Gent

- a. See BRAC website for complete details
- b. **Motion** to approve and adopt the new Cyclocross Policy **passes**

VII. Fundraising Update – Chris Case, Rachel Scott & Peter Ismert

- a. Highlights:
 - i. New fundraising brochure
 - ii. Current projects –
 1. Development of an annual report, with which BRAC will be better able to apply for grants from corporations and foundations
 2. Working on a document that will enable the Fundraising Committee to tap connections BRAC's Board has with corporations that may be interested in supporting us
 3. Road Cup Awards Party will include a fundraising component of a silent auction, approx 20 items. This event is chaired by Pat Nichols Perrin.

VIII. New Business

- a. Yvonne reported on permitting question that has come up as a result of USAC's agreeing to allow promoters of competitive events to hold non-competitive events.
 - i. Such permitting has created confusion and conflicting requirements.
 - ii. Clarification from USAC is needed.

Upcoming dates:

August 13 – next board meeting, location tbd

Sept 10 – board meeting, location tbd

Sept 15 – Kick It Festival and TT

Sept 22- Road Cup Awards Party

First Week of October – road promoters meeting for 2013, location tbd

First week of December – Annual Meeting, location tbd

IX. Adjournment 9:20 pm