

## **ACA Meeting May 17th, 2010**

ACA Staff present: Jon Tarkington

Board members present: David Newcomer, Bill Barr, Henrik Pedersen, Lynn Taylor, Kayla Thomason, Carol Kauder, Clint Bickmore, Leigh Singleton

- Minutes from April 20th meeting reviewed and approved
- Insurance Update
  - Insurance agent was present to preview terms and conditions for policy options, that would represent an improvement over our current insurance policy, and a closer alignment with USAC terms and conditions.
  - The Board approved the approach and asked Staff to continue working to obtain actual quotes, based on reviewed terms and conditions outline.
- 2009 Tax Return
  - Tax return approved and ready to be submitted.
- Review of Financials
  - Total income ahead of budget primarily driven by individual membership dues (membership numbers ahead and also more individual membership vs. family membership)
  - No website development spending this year.
  - Registration fees down year to year (at this point) due to Cherry Creek park fees removed from KHMTT registration fees this year
    - It was noted by staff that no negative feedback had been received on the switch to individual racer responsibility for the park entrance fee.
- Succession Planning
  - Board supported the following suggestions from the Executive Director:
  - Staff to document a breakdown of their work (i.e. responsibilities) and map to a set of roles. This would enable the organization to distribute the work to a larger number of people, as an emergency response.
  - Staff to develop a plan for an "apprentice" approach to future Staff changes. A more transitional approach to bringing a new Staff executive onboard is much preferred, based on the experience with the last change in Executive Director staffing.
- New Board Member Options
  - Following Harry Hilgers' resignation from the Board, the ACA President will approach an interested Board candidate, which received membership votes in the Board election at the 2009 Annual Membership Meeting, for backfilling the open Board position.
- Haystack TTT BAT Request
  - Team Evergreen request for an exception to the rule that only annual ACA license holders are eligible for BAR/BAT points.
  - The Board denied the request noting that 1) racers license information (incl. "no license") was visible on the Haystack start list prior to the race, and 2) that allowing Team Evergreen to obtain BAT points with a mixed team of license and non-license holders, would effectively knock on other teams in the results.
- Timing System

- Time7 chip timing at KHMTT did not go well with a large number of results issues.
- AMB chip timing (chips, camera, software) to be tested at the Superior Omnium for some categories.
- Following a satisfactory test, Staff will move forward with issuing a request for a quote.
- Technical Committee Update
  - Athlete representative candidate identified and being asked to join the TC. A female athlete representative is desired as well, and the TC is taking suggestions for candidates at this point in time.
  - Clarification of the criterium free lap rule: The race end principle is that the racer must complete the last 8 km (~ 8 laps) of the race. The Chief Referee will eventually interpret the rule implementation based on the specific race course, and this must be announced as part of the start line pre-race orientation.
  - Centerline rule communication has gone out and additional broadcasts are planned.
  - Promoter feedback that there are continued issues with illegal junior support in races (i.e. "support" vehicles in the race groups). The Board is in full support of moving to disqualifying racers that receive this type of "support" in direct violation of rules.
  - Positive feedback from the motor referees on the approach where they work as lead vehicle in every other category in criteriums, and then act as assistant referees, when they're not on their wheels.
  - The current late fee legislation is perceived as needing to be updated within the context of increased usage of online registration. This would be input for 2011 legislation.
  - Race ranking year to date to be reviewed at next Board meeting. A wider evaluation discussion of whether the race ranking system is working as intended is needed before annual membership meeting.
  - No feedback on BAR/BAT policy within the scope of what the TC is responsible for.
- Membership Update
  - Currently 2700 annual licenses issued.
- Program Updates
  - KHMTT profit/loss type account overview expected to be available at next Board meeting.
  - Junior camp rescheduled to June 26/27.
  - Mini Classic planning remains on track. Race flyer nearly ready and expected to be published end of May with registration opening June 1<sup>st</sup>. A short promotional video is posted on Youtube and will be referenced through Facebook. The breakeven point is approximately 235 registered racers.
  - The ACA website is being migrated to a more robust (virtualized) hosting environment.
- Staff Compensation
  - Board will be reviewing potential year end bonuses for Staff early in 2011. Regular salary increases for the Executive Director and State Representative will be considered in the same timeframe. All decisions will be based on 2010 full year financial results and 2011 outlook.
- Old/New business
  - Deer Trail registration engine capped some categories at 70 racers as opposed to the 80 racers cap stated on the race flier. The expectation

is that this was changed in order to cap the AM wave at 300 racers to comply with permit assumptions.

Approval of minutes:

Bill Barr

Scott Christopher

Henrik Pedersen

Lynn Taylor

Clint Bickmore

Carol Kauder

Leigh Singleton

David Newcomer

Kayla Thomason